



# Baldwin County Commission

## Legislation Text

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**File #:** 18-0255, **Version:** 1

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**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 6/5/2018

**Item Status:** New

**From:** Ronald J. Cink, County Administrator

Andrea Roberson, Personnel Director

**Submitted by:** Deidra Hanak, Assistant Personnel Director

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### **ITEM TITLE**

Commission Administration (Bay Minette Custodial) - Employment of One (1) Custodian Position

### **STAFF RECOMMENDATION**

Approve the employment of Anna Alaniz to fill the Custodian position (PID #631) at a grade E-EL (\$10.781 per hour / \$22,424.48 annually) to be effective no sooner than June 11, 2018.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** N/A

**Background:** The Custodian position was vacated in March 2018, due to the resignation of the previous employee. The Facilities Maintenance Coordinator, with the concurrence of the County Administrator, respectfully requests the above recommendation is approved.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** 51996.5113

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**

N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**

N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Personnel - Implement Changes

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A