



Baldwin County Commission

Legislation Text

File #: 22-1281, Version: 1

Meeting Type: BCC Regular Meeting

Meeting Date: 8/2/2022

Item Status: New

From: Wanda Gautney, Purchasing Director / Revenue Commissioner, Teddy Faust, Jr.

Submitted by: Wanda Gautney, Purchasing Director

ITEM TITLE

Competitive Bid #WG22-46 - Provision of Off-site Printing, Imaging and Mailing of Tax Notices for the Baldwin County Revenue Commissioner

STAFF RECOMMENDATION

Award the bid to the lowest bidder, **Peregrine Corporation**, for the Provision of Off-site Printing, Imaging and Mailing of Tax Notices per the attached Award Listing.

BACKGROUND INFORMATION

Background: Bid was opened in the Purchasing Conference Room on July 21, 2022, at 1:30 P.M. One (1) bid was received. Staff recommends the Commission award the bid to Peregrine Corporation, as per the attached Award Listing.

Previous Commission action/date:

06/21/2022 meeting: 1) Approved the specifications and authorized the Purchasing Manager to place a competitive bid for the Provision of Off-site Printing, Imaging and Mailing of Tax Notices for the Baldwin County Commission; and 2) Further, authorized the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums for clarifications if required after the bid is advertised.

FINANCIAL IMPACT

Total cost of recommendation: Approximately \$158,000.00

Budget line item(s) to be used: 51600 & 51810

If this is not a budgeted expenditure, does the recommendation create a need for funding?

N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

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Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: 08/02/2022

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):
Letter to Bidder

Additional instructions/notes: N/A