



# Baldwin County Commission

## Legislation Text

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File #: 24-0894, Version: 1

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**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 7/16/2024

**Item Status:** New

**From:** Eddie Harper, Building Official

**Submitted by:** Brian Peacock, CIS Director / Susan Marino, CIS Business Manager

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### **ITEM TITLE**

Computer Software Support Agreement and Addendum with Delta Computer Systems, Inc. for Building Inspection Department

### **STAFF RECOMMENDATION**

Approve and authorize the Chairman to execute the Computer Software Support Agreement and Addendum between the Baldwin County Commission and Delta Computer Systems, Inc., for computer software, with a new monthly rate in the amount of \$299.58, effective October 1, 2024. This agreement shall remain in effect for one (1) year and automatically renew annually for up to three (3) years.

### **BACKGROUND INFORMATION**

**Background:** The Computer Software Support Agreement and Addendum provides the Billing Department with historical building permit lookup capabilities and building permit website hosting.

**Previous Commission action/date:** 07/18/2023 - Approved the Computer Software Support Agreement and Addendum with a monthly rate of \$285.00

### **FINANCIAL IMPACT**

**Total cost of recommendation:** \$3,595.00 for FY 2024-2025

**Budget line item(s) to be used:** 10052710.52351 (Computer Support Services)

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**

N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**

N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

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**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** N/A

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
Administration and Finance & Accounting

Administration to have Chairman sign Computer Support Agreement and Addendum, prepare correspondence, and mail signed agreement and addendum to:

Delta Computer Systems, Inc.  
1085 Tommy Munro Drive  
Biloxi, Mississippi 39532

Finance & Accounting to schedule monthly payments to be paid to Delta Computer Systems, Inc.

cc: Aislinn Stone  
Christie Bezoari  
Dana Austin

**Additional instructions/notes:** Administration - add to tickler.