



Baldwin County Commission

Legislation Text

File #: 24-0894, Version: 1

Meeting Type: BCC Regular Meeting

Meeting Date: 7/16/2024

Item Status: New

From: Eddie Harper, Building Official

Submitted by: Brian Peacock, CIS Director / Susan Marino, CIS Business Manager

ITEM TITLE

Computer Software Support Agreement and Addendum with Delta Computer Systems, Inc. for Building Inspection Department

STAFF RECOMMENDATION

Approve and authorize the Chairman to execute the Computer Software Support Agreement and Addendum between the Baldwin County Commission and Delta Computer Systems, Inc., for computer software, with a new monthly rate in the amount of \$299.58, effective October 1, 2024. This agreement shall remain in effect for one (1) year and automatically renew annually for up to three (3) years.

BACKGROUND INFORMATION

Background: The Computer Software Support Agreement and Addendum provides the Billing Department with historical building permit lookup capabilities and building permit website hosting.

Previous Commission action/date: 07/18/2023 - Approved the Computer Software Support Agreement and Addendum with a monthly rate of \$285.00

FINANCIAL IMPACT

Total cost of recommendation: \$3,595.00 for FY 2024-2025

Budget line item(s) to be used: 10052710.52351 (Computer Support Services)

If this is not a budgeted expenditure, does the recommendation create a need for funding?

N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

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Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: N/A

Action required (list contact persons/addresses if documents are to be mailed or emailed):
Administration and Finance & Accounting

Administration to have Chairman sign Computer Support Agreement and Addendum, prepare correspondence, and mail signed agreement and addendum to:

Delta Computer Systems, Inc.
1085 Tommy Munro Drive
Biloxi, Mississippi 39532

Finance & Accounting to schedule monthly payments to be paid to Delta Computer Systems, Inc.

cc: Aislinn Stone
Christie Bezoari
Dana Austin

Additional instructions/notes: Administration - add to tickler.