



Baldwin County Commission

Legislation Text

File #: 24-0916, Version: 1

Meeting Type: BCC Regular Meeting

Meeting Date: 7/16/2024

Item Status: New

From: Wanda Gautney, Purchasing Director; Dr. Brian Pierce, Coroner

Submitted by: Jeanette Brown, Assistant Purchasing Director

ITEM TITLE

Extension of Contract for Transportation Services of Human Remains for Baldwin County Coroner

STAFF RECOMMENDATION

Extend the Contract for Transportation Services of Human Remains with **Coastal Body Removal & Transportation, LLC**, through July 18, 2025, at the same prices, terms and conditions as stated in the original contract award dated June 21, 2022. The contract extension will expire on July 18, 2025.

BACKGROUND INFORMATION

Background: The Baldwin County Coroner requests that the Commission extend the contract for Transportation Services of Human Remains for twelve (12) months which was awarded to Coastal Body Removal & Transportation, LLC, on June 21, 2022. The contract contained a stipulation that the contract could be extended for two (2) additional twelve (12) month periods by the Commission at their option, if acceptable by the vendor. Any additional contract or extensions will be at the same prices, terms, and conditions as stated in the contract. The first contract extension for Transportation Services of Human Remains will expire July 18, 2024. Coastal Body Removal & Transportation, LLC, emailed agreeing to extend the contract prices through July 18, 2025. The executed contract is attached for review.

Previous Commission action/date:

02/20/2024 meeting: Extended the Contract for Transportation Services of Human Remains to Coastal Body Removal & Transportation, LLC, through July 18, 2024, at the same prices, terms, and conditions as stated in the original contract award, dated June 21, 2022. The contract extension will expire on July 18, 2024.

03/21/2023 meeting: Terminated contract between the Baldwin County Commission and Lifestar Alternative Transportation Service, LLC, executed July 12, 2022, for Transportation Services of Human Remains for the Baldwin County Coroner, approved during the June 21, 2022, Baldwin County Commission regular meeting; and notified Lifestar Alternative Transportation Service, LLC, with the required thirty (30) days written notification of termination as stated in the Contract.

06/21/2022 meeting: Awarded the Request for Proposals (RFP) for Transportation Services of Human Remains to Lifestar Alternative Transportation Service, LLC, and Coastal Body Removal & Transportation, LLC, per the Award Listing and authorized the Chairman to execute the Contracts. (Contracts are effective for twelve (12) months effective immediately upon the same date as its full execution, with an option to issue two (2) additional twelve (12) month contracts).

04/19/2022 meeting: Approved the Request for Proposals (RFP) for Transportation Services of Human Remains and authorized the Purchasing Director to advertise the RFP.

FINANCIAL IMPACT

Total cost of recommendation: Variable

Budget line item(s) to be used: 10052400.51500 (Contract Services)

If this is not a budgeted expenditure, does the recommendation create a need for funding?

N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: 07/16/2024

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):

Letter to Vendor

Additional instructions/notes: N/A