



# Baldwin County Commission

## Legislation Text

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File #: 18-0738, Version: 1

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**Meeting Type:** BCC Work Session

**Meeting Date:** 8/14/2018

**Item Status:** New

**From:** Joey Nunnally, P.E. County Engineer

Taylor Rider, BRATS Director of Transportation

**Submitted by:** Chandra Middleton, Assistant Director of Transportation

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### ITEM TITLE

2018-2019 Agreement for Transportation Services between Baldwin County Commission and Baldwin County Commission Council on Aging

### STAFF RECOMMENDATION

Take the following actions:

1. Adopt Resolution #2018-105 and approve an Agreement between the Baldwin County Commission and Baldwin County Commission Council on Aging for the Baldwin Regional Area Transit System (BRATS) to provide services to the seniors of Baldwin County Monday through Friday at the cost of \$5,095.50 per month to be paid by the Baldwin County Commission Council on Aging. *(The term of this agreement shall commence on October 1, 2018 and expire September 30, 2019 and is contingent on Alabama Department of Transportation approval.); and*
2. Authorize the execution of any documents related to this agreement.

### BACKGROUND INFORMATION

**Previous Commission action/date:** N/A

**Background:** Council on Aging (COA) has requested to renew the annual agreement providing transportation service to all nutritional center locations within Baldwin County. The COA believes that this service will increase and improve the attendance in the Senior Activities for Independent Living (S.A.I.L.) nutritional meal program. This annual agreement shall be effective and control any and all service rendered from the date of October 1, 2018, and it shall be binding up to and including September 30, 2019. COA agrees to the payment schedule of \$5,095.50 per month for these services.

The payment schedule approved by the Commission in 2017-2018 for COA was \$5,700.00 per month. After approval by the Commission, COA requested the Little River Nutritional Center route be removed for transportation service. The Center was denied Title III funding for transportation. With

the removal of this route, the payment schedule was reduced to \$4,971.00 per month.

This agreement is a standard document used by the Alabama Department of Transportation and has not been altered since last year's approval with the exception of names, titles, amounts, and addresses as deemed necessary.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**

N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**

N/A

**Reviewed/approved by:** N/A

**Additional comments:** This agreement is a standard document used by the Alabama Department of Transportation and has not been altered since last year's approval with the exception of names, titles, amounts, and addresses as deemed necessary.

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** Agreement must be fully executed prior to October 1, 2018.

**Individual(s) responsible for follow up:** Administration Staff and BRATS Staff

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**

1. Administration Staff is responsible for follow up on activities on this recommendation.

2. Specific action/actions required as follow up:

- A. Have two (2) original agreements executed. (One for BCC and one for the Alabama Department of Transportation.)
- B. Obtain signature of Chairman on the Agreement which authorizes BRATS to provide transportation services to Council on Aging.
- C. Obtain signature of Kelly Childress, Council on Aging Coordinator.
- D. Witness and notarize signatures in appropriate areas of said agreement.
- E. Once Council on Aging and the Baldwin County Commission has signed, please forward the two (2) original agreements to Alabama Department of Transportation for their approval and signature at the following address:
  - Alabama Department of Transportation
  - Attention: Mr. D.E. Phillips, Jr. P.E.
  - 1100 John Overton Drive
  - Montgomery, Alabama 36110
- F. Forward a full executed copy to Council on Aging Coordinator, Kelly Childress, and a copy to BRATS Assistant Director, Chandra Middleton.
- G. BRATS bookkeeping will bill accordingly.

**Additional instructions/notes:** N/A