



Baldwin County Commission

Legislation Text

File #: 22-0219, Version: 1

Meeting Type: BCC Regular Meeting
Meeting Date: 11/16/2021
Item Status: New
From: Wayne Dyess, County Administrator
Deidra Hanak, Personnel Director
Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Animal Control - Promotion of Employee into Animal Shelter Manager Position

STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the promotion of George Wesley Majors from the Office Manager position (PID #5352) grade 306 (\$15.50 per hour / \$32,240.00 annually), to fill the open Animal Shelter Manager position (PID #5351) at a grade S315 (\$50,481.60 annually), to be effective no sooner than November 22, 2021; and
- 2) Approve the position descriptions for the Animal Shelter Manager, Senior Animal Control Officer, and Animal Control Officer; and
- 3) Approve the updated organizational chart for the Animal Control.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The Animal Shelter Manager position was vacated due to the resignation of the previous employee. The County Administrator respectfully requests that the above recommendations are approved.

FINANCIAL IMPACT

Total cost of recommendation: \$50,481.60 - budgeted

Budget line item(s) to be used: 10955410.51130

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A