



# Baldwin County Commission

## Legislation Text

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File #: 22-1325, Version: 1

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**Meeting Type:** BCC Regular Meeting  
**Meeting Date:** 8/16/2022  
**Item Status:** New  
**From:** Eddie Harper, Building Official  
**Submitted by:** Mindy Smith, Permit Administrator

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### **ITEM TITLE**

Alabama Department of Environmental Management (ADEM) Contractual Agreement - Coastal Area Management Program Fiscal Year 2022-2023

### **STAFF RECOMMENDATION**

Authorize the Chairman to execute the Contractual Agreement between Baldwin County Commission and the Alabama Department of Environmental Management in the amount of \$38,500.00 relating to the Baldwin County Coastal Area Management Program being delegated to issue Coastal Area Program Non-Regulated Use Permits for new construction, repair and reconstruction activities on properties intersected by the Construction Control Line (CCL) within the geographic jurisdiction of unincorporated Baldwin County, and to monitor and inspect coastal activities.

The Agreement shall begin on October 1, 2022, and shall terminate on September 30, 2023, with the understanding that the Agreement is subject to earlier termination as otherwise provided within the Agreement.

### **BACKGROUND INFORMATION**

**Background:** The ADEM Contractual Agreement was received via email on August 3, 2022. The amount of the Agreement is \$38,500.00; the County matches this amount with in-kind services. This enables the Coastal Area Program to issue Coastal Area Program Non-Regulated Use Permits for new construction, repair and reconstruction activated on properties intersected by the CCL within the geographic jurisdiction of unincorporated Baldwin County and to monitor and inspect coastal activities.

**Previous Commission action/date:** 12/07/2021 - BCC approved previous agreement

### **FINANCIAL IMPACT**

**Total cost of recommendation:** \$38,500.00 revenue matched with \$38,500.00 in-kind services.

**Budget line item(s) to be used:** Cost Center 10051999 - for the in-kind services, 100.44375 Revenue.

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

**LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
No changes have been made since prior legal review.

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

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**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Administration to have Chairman sign two original agreements in blue ink. Do not fill in the date on the bottom line. That will be filled in once the Director signs.

Administration to send both original copies by courier to Mindy Smith in the Building Department at the Foley Satellite Courthouse. Mindy will be responsible for all follow up and will provide executed copy back to Administration once received.

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A