



Baldwin County Commission

Legislation Text

File #: 22-1335, Version: 1

Meeting Type: BCC Regular Meeting
Meeting Date: 8/16/2022
Item Status: New
From: Ron Cink, Budget Director
Wanda Gautney, Purchasing Director
Deidra Hanak, Personnel Director
Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Budgeting and Purchasing Department - Promotion of Employee

STAFF RECOMMENDATION

Approve the promotion of Susan Kilby from the Business Manager position (PID #5557) grade S313 (\$59,598.96 annually), in the CIS Department (51965), to fill the open Assistant Purchasing Director position (PID #5469) at a grade S316 (\$65,000.00 annually), in the Budgeting and Purchasing Department (51725), to be effective no sooner than August 29, 2022.

BACKGROUND INFORMATION

Background: The Assistant Purchasing Director position was vacated in July 2022. The Budget Director respectfully requests that the above recommendation is approved.

Previous Commission action/date: N/A

FINANCIAL IMPACT

Total cost of recommendation: \$65,000.00 - budgeted

Budget line item(s) to be used: 10051725.51130

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

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Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A