



# Baldwin County Commission

## Legislation Text

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File #: 20-1477, Version: 1

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**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 9/1/2020

**Item Status:** New

**From:** Wayne Dyess, County Administrator; Ronald J. Cink, Budget Director

**Submitted by:** Anu Gary, Administrative Services Manager

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### **ITEM TITLE**

Request to the City of Bay Minette Related to the Baldwin County Corrections Center Expansion Project in Bay Minette

### **STAFF RECOMMENDATION**

Authorize the Chairman to execute correspondence to the City of Bay Minette with the following requests, as recommended by PH&J Architects, related to the Baldwin County Corrections Center Expansion Project in Bay Minette:

- 1) Request for the City of Bay Minette to grant an easement for the Baldwin County Corrections Center Booking and Intake Building to extend out into the right-of-way along Hand Avenue to allow access for vehicular traffic into the now enclosed sally port which will be included as part of the new Booking and Intake Building. This request will include eliminating the existing parking spaces on Hand Avenue and around the corner on 3rd Street to allow for the new service drive for the new sally port; and
- 2) Request to change 4th Street from the corner of Hoyle Avenue West to Hand Avenue, from a two-lane one-way street to a one lane one-way street, with the existing south lane to be changed to a service lane for the Baldwin County Corrections Center; and
- 3) Request the City of Bay Minette to waive the building permit fees for the project and allow the Baldwin County Building Inspection Department to conduct any building inspections related to the building expansion/addition.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** See below prior actions by the Commission related to the project.

### **Background:**

August 18, 2020, BCC Regular Meeting - The Commission authorized the execution of a Lease

Agreement between the City of Bay Minette and the Baldwin County Commission for the Bay Minette Police Department to lease and occupy the County-owned property known as the Bay Minette Police Department Complex, located at 300 North Hoyle Avenue, Bay Minette, Alabama.

The term of the Lease Agreement is for twenty-four (24) months, commencing August 24, 2020, and expiring August 23, 2022. The Lessee may, in its sole and absolute discretion, extend this lease beyond the expiration date for two (2) additional renewal terms (each an "Extension Term"), each being for a period of one (1) year

July 7, 2020, BCC Regular Meeting - The Commission approved and authorized the Chairman to execute the Purchase Agreement between the Baldwin County Commission and the City of Bay Minette, for Parcel Number 23-02-09-4-401-003.000 and Parcel Number 23-02-09-4-401-001.001 from the City of Bay Minette for \$895,000.00 to be funded by the Law Enforcement Money Market Account (\$700,000.00) and the Sheriff's Department (\$195,000.00).

General Background - A portion of the plan for the new jail was the purchase of land from the City of Bay Minette. The City of Bay Minette requested to lease the area currently occupied by the Bay Minette Police Department for a period of time after the sale of the property.

At this time, PH&J Architects has requested the Commission to send a formal request to the City of Bay Minette related to streets and rights-of-way around the area and waiving of permit fees.

## **FINANCIAL IMPACT**

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

## **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

## **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Administration Department/Purchasing Department

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**

Correspondence to the City of Bay Minette:

The Honorable Robert Wills, Mayor  
City of Bay Minette  
301 D'Olive Street  
Bay Minette, Alabama 36507

Cc: PH&J Architects

**Additional instructions/notes:** N/A