



Baldwin County Commission

Legislation Text

File #: 22-1363, Version: 1

Meeting Type: BCC Regular Meeting
Meeting Date: 9/6/2022
Item Status: New
From: Ron Cink, Budget Director
Submitted by: Barbara Pate, Commission Executive Assistant

ITEM TITLE

Sale of Surplus Chairs on GovDeals.com by Administration Department

STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the sale of 14 executive chairs on GovDeals.com through the Clerk/Treasurer; and
- 2) Authorize funds from the sale of the chairs to be deposited into the General Fund Miscellaneous Revenue account 100.47850; and
- 3) Increase Administration Budget equaling the sales proceeds to account 10051125.521100 Office Supplies and Equipment.

BACKGROUND INFORMATION

Background: The executive chairs that were used for seating for the Commissioners and staff in the Bay Minette Commission Conference Room are no longer needed as they have been replaced with new chairs.

Previous Commission action/date:

January 4, 2022, BCC Regular Meeting - The Commission approved the sale of 167 side chairs and 8 executive chairs on GovDeals.com by the Administration Department.

FINANCIAL IMPACT

Total cost of recommendation: Incoming Revenue

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?
100.47850 General Fund Miscellaneous Revenue - proceeds from sale of assets to be credited to account 10051125.521100 Office Supplies and Equipment.

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

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Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Amanda Cunningham, Finance/Accounting, and Barbara Pate, Commission Executive Assistant

Action required (list contact persons/addresses if documents are to be mailed or emailed):

Amanda Cunningham will coordinate the sale of the chairs through Govdeals.com.

Barbara Pate will provide documentation to accounting and will coordinate the sale of the chairs.

Additional instructions/notes: N/A