



# Baldwin County Commission

## Legislation Text

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File #: 20-1516, Version: 1

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**Meeting Type:** BCC Regular Meeting  
**Meeting Date:** 9/1/2020  
**Item Status:** Addendum  
**From:** Wanda Gautney, Purchasing Director  
**Submitted by:** Wanda Gautney, Purchasing Director

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### **ITEM TITLE**

Pre-Qualification Application Process of General Contractors for Baldwin County Commission Construction Projects

### **STAFF RECOMMENDATION**

To Be Discussed:

Changing the level of assurance relating to financial information requirements currently being requested on the County's Pre-Qualification Application of General Contractors on construction projects. The County's Pre-Qualification Application currently states:

"Applicants are required to submit a complete financial statement including the latest Audited Financial Report (Balance Sheet, Profit and Loss Statement and Foot Notes) for the most recent fiscal year must be included."

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** N/A

**Background:** The County Purchasing staff is requesting guidance from the Commission relating to the level of assurance the Commission would like to require from Contractors on their financial information to pre-qualify on construction projects. The Pre-Qualification Application that was previously approved by Commission for staff to use states "Applicants are required to submit a complete financial statement including the latest Audited Financial Report (Balance Sheet, Profit and Loss Statement and Foot Notes) for the most recent fiscal year must be included."

The Commission could choose to change the requirement to mirror the Alabama Licensing Board for General Contractors requirement relating to financial information which reads as follows: "The Board will accept an audited, reviewed, or compiled financial statement, completed in accordance with US Generally Accepted Accounting Principles (US GAAP), prepared by a Certified Public Accountant." (Corresponding Financial State must be attached to application). The current County Pre-Qualification Application is attached for Commission review.

**FINANCIAL IMPACT**

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

**LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** 09/01/2020

**Individual(s) responsible for follow up:** Wanda Gautney, Purchasing Director

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A