



Baldwin County Commission

Legislation Text

File #: 20-0097, Version: 1

Meeting Type: BCC Regular Meeting
Meeting Date: 11/5/2019
Item Status: New
From: Wayne Dyess, County Administrator
Matthew Brown, BRATS Director of Transportation
Submitted by: Chandra Middleton, Assistant Director of Transportation

ITEM TITLE

Authorization to Transfer One (1) Baldwin Regional Area Transit System (BRATS) Vehicle to University of Alabama at Huntsville

STAFF RECOMMENDATION

Take the following actions:

1. Approve Baldwin Regional Area Transit System (BRATS), thru the Clerk Treasurer, to transfer the following BRATS bus to University of Alabama at Huntsville at the price of \$4,920.00:

Vehicle # 19

2012 Ford Glaval Entourage EXR9533C
Seat Capacity - 28/8WC
Condition - Good
VIN # 1FDGF5GY7CEC27341
Mileage as of 08/2019 - 124,410
Tag # 23307
Bill of Sale Date - 08/14/2012

2. Authorize the Chairman to execute the Fixed Asset Change Form.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: BRATS' purpose for this transfer request is to make better use of underutilized vehicles due to the loss of a human service organization contract. Bus 19 is no longer necessary to meet our program demand. Upon reaching out to various state transit partners to research if any agencies were in need of additional vehicles, University of Alabama at Huntsville responded with interest for Bus 19. On August 13, 2019, after securing the fair market value from Creative Bus Sales, BRATS Director of Transportation, Matthew Brown, requested approval from the Alabama

Department of Transportation for the transfer of this vehicle and received approval on October 23, 2019, for said transfer.

FINANCIAL IMPACT

Total cost of recommendation: Proceeds - \$4,920.00

Budget line item(s) to be used: 143.61200

If this is not a budgeted expenditure, does the recommendation create a need for funding?

N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Makayla Shiver, Accounting;
Chandra Middleton, BRATS Assistant Director of Transportation

Action required (list contact persons/addresses if documents are to be mailed or emailed):

Makayla Shiver will coordinate the transfer of vehicle. Chandra Middleton will provide required documentation to accounting for the transfer. BRATS will also prepare the vehicle for transfer and pick up at Robertsedale. BRATS main office will forward any needed paperwork to the Alabama Department of Transportation to:

Mr. D. E. Phillips, Jr. P. E.
Alabama Department of Transportation
Local Transportation Bureau, Transit Section
1409 Coliseum Blvd.
Montgomery, Alabama 36110

Additional instructions/notes: N/A