



# Baldwin County Commission

## Legislation Text

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File #: 21-0055, Version: 1

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**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 10/20/2020

**Item Status:** New

**From:** Terri Graham, Development and Environmental Director

**Submitted by:** Allison Owens, Chief Administrative Assistant

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### **ITEM TITLE**

Waiver of Baldwin County Commission Policy 3.7- *Purchasing Policies* for the Purchase of a 2020 Chevrolet Tahoe for Baldwin County Commission, Solid Waste Department

### **STAFF RECOMMENDATION**

Take the following actions:

- 1) Waive the Baldwin County Commission Policy #3.7 - *Purchasing Polices*, Procurement Guidelines; and
- 2) Approve and Authorize the Purchasing Director to issue a purchase order for a 2020 Chevrolet Tahoe for the Baldwin County Commission, Solid Waste Department.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** N/A

**Background:** The Commission on November 1, 2016 approved the revision to the Baldwin County Commission Policy #3.7 - *Purchasing Policies*. The revision of the Purchasing Policies was to bring the policies into compliance with the Alabama Law relating to procedural requirements of County employees on direct compensation from outside source. The Procurement Guidelines for New Vehicles for the Baldwin County Commission was approved along with the requirement, of any other vehicle and options not shown on the Procurement Guidelines List must be pre-approved by the Baldwin County Commission before purchase order will be issued.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** \$35,505.00

**Budget line item(s) to be used:** 54100.5500

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
\$35,000.00 was budgeted in Fiscal Year 2021.

**LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** October 20, 2020

**Individual(s) responsible for follow up:** Wanda Gautney, Purchasing Director

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
Issue Purchase Order

**Additional instructions/notes:** N/A