



Baldwin County Commission

Legislation Text

File #: 24-0922, Version: 1

Meeting Type: BCC Regular Meeting
Meeting Date: 7/16/2024
Item Status: New
From: Brian Peacock, CIS Director
Submitted by: Susan Marino, CIS Business Manager

ITEM TITLE

Sale of Surplus Equipment on GovDeals.com

STAFF RECOMMENDATION

Authorize the sale of the following equipment from Communications and Information Systems (CIS) Department by online auction on GovDeals.com:

Lot 1: Cisco Telepresence Equipment

BACKGROUND INFORMATION

Background: Currently, the CIS Department has one (1) lot of equipment/assets to be auctioned on GovDeals.com. The equipment is no longer in use and will be sold "as is" by online auction as defined by Baldwin County Commission Policy 8.8.

Previous Commission action/date: N/A

FINANCIAL IMPACT

Total cost of recommendation: TBD

Budget line item(s) to be used: 100.61825 (Proceeds from Sale of Assets)

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

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Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Rhonda Boutwell, Finance/Accounting Department, and Susan Marino, CIS Department.

Action required (list contact persons/addresses if documents are to be mailed or emailed):
Rhonda Boutwell will coordinate the auctioning of the lot listed on GovDeals.com. Susan Marino will provide documentation as required and handle follow-up activity for equipment auction and pickup.

Additional instructions/notes: Accounting Department: notify Sherry Smith in Purchasing to remove item(s) from ACCA Property Liability Insurance if applicable.