



# Baldwin County Commission

## Legislation Text

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File #: 18-0235, Version: 1

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**Meeting Type:** BCC Regular Meeting  
**Meeting Date:** 6/5/2018  
**Item Status:** New  
**From:** Brian Peacock, CIS Director  
**Submitted by:** Brian Peacock, CIS Department

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### ITEM TITLE

Suburban Propane Commercial Propane Gas Sales Agreement

### STAFF RECOMMENDATION

Authorize and approve the Chairman to sign a Commercial Propane Gas Sales Agreement between the Baldwin County Commission and Suburban Propane for commercial propane gas.

The Agreement shall continue for an initial term of three (3) years from the date hereof and thereafter shall automatically renew on a month to month basis unless terminated at the end of the initial term or subsequent anniversary dates by either party upon not less than sixty (60) days prior written notice to the other party as set forth in paragraph 14 of the Agreement.

### BACKGROUND INFORMATION

**Previous Commission action/date:** N/A

**Background:** To provide backup power for the Lillian Radio Frequency (RF) site, a generator has been provided by the tower owner. In accordance with the agreement with Tower Equities, LLC, it is Baldwin County Commission's responsibility to provide fuel for the generator. The attached agreement will provide for delivery, installation and annual maintenance of a 1,000 gallon tank. The term of this agreement is for three (3) years and a nonrefundable equipment rental fee of \$500.00 per year will be required along with a safety practice and training fee of \$9.92 per delivery. There is a minimum monthly purchase requirement in the amount of \$5.42.

### FINANCIAL IMPACT

**Total cost of recommendation:** \$1,500.00

**Budget line item(s) to be used:** 51103.5150

**If this is not a budgeted expenditure, does the recommendation create a need for funding?** Yes

### LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents? Yes

Reviewed/approved by: N/A

**Additional comments:** Lease received after agenda deadline, but has been provided to legal. Installation of tank cannot begin until lease is signed.

### ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up 6/5/2018

Individual(s) responsible for follow up: Mike Job, CIS

**Action required (list contact persons/addresses if documents are to be mailed or emailed):** Mike Job with CIS to provide signed lease to contact person with Suburban Propane.

Additional instructions/notes: N/A