



Baldwin County Commission

Legislation Text

File #: 20-1368, Version: 1

Meeting Type: BCC Regular Meeting

Meeting Date: 8/4/2020

Item Status: New

From: Wayne Dyess, County Administrator, Brian Peacock, CIS Director

Submitted by: Victoria Key, Administrative Support Specialist

ITEM TITLE

Transfer of 2007 Dodge Durango SUV from Communication and Information Systems Department to Administration Department

STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the transfer, at no cost, of one (1) 2007 Dodge Durango (VIN #1D8HD38PX7FS84734) from the Communication and Information Systems Department (CIS) to the Administration Department; and
- 2) Authorize the Chairman to execute the Fixed Asset Change Form.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The CIS Department and Administration Department are requesting approval of the transfer of vehicles between departments.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Administration Staff

Action required (list contact persons/addresses if documents are to be mailed or emailed):

Administrative Staff have Chairman execute the Fixed Asset Change Form and return to John Marino (A/P).

Cc: Brian Peacock

David Wessler

Additional instructions/notes: N/A