



Baldwin County Commission

Legislation Text

File #: 18-0686, **Version:** 1

Meeting Type: BCC Regular Meeting
Meeting Date: 8/7/2018
Item Status: New
From: Wanda Gautney, Purchasing Director
Submitted by: Wanda Gautney, Purchasing Director

ITEM TITLE

Transfer of Vehicles from Various Baldwin County Departments

STAFF RECOMMENDATION

Take the following actions:

1) Approve the transfer of the following County vehicles at no cost:

2003 Ford F-150 PU - VIN #1FTRF17W73NB39099 from the Health Department to the Bay Minette Custodial Department in the amount of \$2,691.00; and

2006 Chevrolet 1500 PU - VIN #1GCEC14X56Z147820 from Building Maintenance to Bay Minette Custodial Department in the amount of \$3,010.00; and

2008 Ford F-150 PU - VIN #1FTRF122X8KC35645 from Bay Minette Custodial Department to Building Maintenance Department; and

2) Authorize the Chairman to execute the Fixed Asset Change Forms.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The Bay Minette Custodial Department needs vehicles that can be used by staff to travel to various County buildings during working hours. Building Maintenance and the Health Department (Animal Shelter) have two (2) vehicles that are no longer in use. The Facilities Coordinator is currently driving a truck that was purchased by the Bay Minette Custodial Department that needs to be transferred to his department so the expenses will be charged to his cost center. Recommend the Commission approve the transfers at no cost and authorize the Chairman to execute the fixed asset forms.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: 08/07/2018

Individual(s) responsible for follow up: Wanda Gautney/Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):
Fixed Assets Forms

Additional instructions/notes: N/A