



# Baldwin County Commission

## Legislation Text

---

**File #:** 18-0939, **Version:** 1

---

**Meeting Type:** BCC Work Session

**Meeting Date:** 9/11/2018

**Item Status:** New

**From:** Joey Nunnally, P.E., County Engineer  
Cian Harrison, Chief Accountant

**Submitted by:** Lisa Sangster, Chief Administrative Assistant

---

### **ITEM TITLE**

County Information Management System User License Agreement with Diversified Computer Services

### **STAFF RECOMMENDATION**

Approve the County Information Management System (CIMS) Software License Agreement with Diversified Computer Services, LLC which is specifically designed to capture and manage Baldwin County Highway Department data. *(The term of this Agreement shall commence as of October 1, 2018, and shall continue until September 30, 2019, with the understanding this Agreement is subject to earlier termination as provided within the Agreement).*

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** Various

**Background:** The Commission has approved an annual Software License Agreement with Diversified Computer Services, LLC since 2005. CIMS is designed to capture and manage Baldwin County Highway Department data. The program generates over 100 detailed reports which increases productivity and simplified information management. CIMS is beneficial for reporting to the Commission and managing the Baldwin County Highway Department.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** \$9,000.00

**Budget line item(s) to be used:** 53100.5235

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**

N/A

## **LEGAL IMPACT**

### **Is legal review necessary for this staff recommendation and related documents?**

This is an annual agreement previously approved by the County Attorney.

**Reviewed/approved by:** N/A

**Additional comments:** N/A

## **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

## **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Administration Staff

### **Action required (list contact persons/addresses if documents are to be mailed or emailed):**

Administration Staff have two (2) original agreement executed by the Chairman. Send an original agreement to Diversified Computer Services and a copy to the Highway Department (Terri Byrd).

Contact:

Mr. Danny L. Floyd  
Diversified Computer Services  
6013 E Shirley Lane, Suite E  
Montgomery, Alabama 36117

**Additional instructions/notes:** N/A