



Baldwin County Commission

Legislation Text

File #: 19-1150, Version: 1

Meeting Type: BCC Work Session

Meeting Date: 4/23/2019

Item Status: New

From: Teddy Faust, Revenue Commissioner

Deidra Hanak, Personnel Director

Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Revenue Commission - Personnel Changes

STAFF RECOMMENDATION

Take the following actions:

- 1) Create two (2) Real Property Appraiser I positions (PID #TBD)(grade J range: \$35,726.08 - \$58,489.60 annually); and
- 2) Create one (1) Mapping Support Specialist position (PID #TBD) (grade H range: \$29,631.68 - \$48,642.88 annually); and
- 3) Approve the promotion of Lynzie Clark from the Real Property Appraiser Trainee position (PID #5334) grade I-02 (\$16.421 per hour / \$34,155.68 annually) to fill the open Real Property Appraiser I position (PID #TBD) at a grade J-01 (\$17.602 per hour / \$36,612.16 annually); and
- 4) Approve the promotion of Christopher Bell from the Real Property Appraiser Trainee position (PID #5335) grade I-02 (\$16.421 per hour / \$34,155.68 annually) to fill the open Real Property Appraiser I position (PID #TBD) at a grade J-01 (\$17.602 per hour / \$36,612.16 annually); and
- 5) Approve the promotion of Danielle Caprara from the Mapping Support Technician I position (PID #5338) grade G-09 (\$16.195 per hour / \$33,685.60 annually) to fill the open Mapping Support Specialist position (PID #TBD) at a grade H-08 (\$17.354 per hour / \$36,096.32 annually); and
- 6) Approve the promotion of Tracy Denson from the Mapping Support Technician I position (PID #5339) grade G-04 (\$14.314 per hour / \$29,773.12 annually) to fill the open Mapping Support Specialist position (PID #5142) at a grade H-03 (\$15.343 per hour / \$31,913.44 annually); and
- 7) Approve the updated organizational chart for the Revenue Commission, Mapping and Appraisal section.

These actions shall be effective no sooner than May 13, 2019.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The Real Property Appraiser Trainee employees have met all of the qualifications to become a Real Property Appraiser I and the Mapping Support Technician I employees have met all of the qualifications to become a Mapping Support Specialist. The Revenue Commissioner respectfully requests that the above recommendations are approved.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: 51810.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel

Action required (list contact persons/addresses if documents are to be mailed or emailed):

N/A

Additional instructions/notes: N/A