



Baldwin County Commission

Legislation Text

File #: 18-1015, **Version:** 1

Meeting Type: BCC Work Session

Meeting Date: 9/25/2018

Item Status: New

From: Sheriff Huey Hoss Mack, BCSO

Submitted by: Connie Dudgeon, Budget and Finance Director, BCSO

ITEM TITLE

Request to Construct Metal Building and Site Preparation for the Metal Building in Bay Minette

STAFF RECOMMENDATION

Take the following actions:

1. Authorize the Baldwin County Sheriff's Office to construct a climate controlled metal building to store documents and other materials requiring secure storage and restricted access, to be located at 210 Railroad Street, Bay Minette, Alabama, behind the current building on the property; and
2. Authorize the Highway Department to do site preparation work for the building, with expenses being paid for from the Baldwin County Sheriff's Office Law Enforcement Fund.

BACKGROUND INFORMATION

Previous Commission action/date: None

Background: The Baldwin County Sheriff's Office is currently renting storage space to house records and documents that are required to be stored for a certain length of time per the Alabama Department of Archives. The current location is no longer meeting the needs of these requirements.

FINANCIAL IMPACT

Total cost of recommendation: To be determined

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding? All cost associated with the construction of this facility will be paid from the Baldwin County Sheriff's Office Law Enforcement Fund.

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Administration Staff

Action required (list contact persons/addresses if documents are to be mailed or emailed):

Notify Sheriff Huey Hoss Mack via email.

Additional instructions/notes: N/A