



# Baldwin County Commission

## Legislation Text

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File #: 19-0708, Version: 1

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**Meeting Type:** BCC Regular Meeting  
**Meeting Date:** 2/19/2019  
**Item Status:** New  
**From:** Wanda Gautney, Purchasing Director  
**Submitted by:** Wanda Gautney, Purchasing Director

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### **ITEM TITLE**

Quotes for Architectural Design Services for the Completion of the Second Floor of the Baldwin County Fairhope Satellite Courthouse

### **STAFF RECOMMENDATION**

Approve the quote from **Adams Stewart Architects, LLC**, in the amount of **\$1,195.00** to prepare a schematic design and construction estimate for the completion of the second floor of the Fairhope Satellite Courthouse for Commission approval and authorize the Chairman to sign the attached proposal for services.

### **BACKGROUND INFORMATION**

#### **Previous Commission action/date:**

**01/15/19 meeting:** Authorized the Purchasing Director to solicit a quote for Architectural services for the design of the completion of the second floor of the Fairhope Satellite Courthouse and bring the Architect proposal back to the Commission for approval.

**Background:** Three (3) quotes were received from Architects to provide the County with a schematic design and a construction estimate for the completion of the second floor of the Fairhope Satellite Courthouse. The lowest quote was received from Adams Stewart Architects, LLC, in the amount of \$1,195.00. Staff recommendation approve the quote from Adams Stewart Architects, LLC, and authorize the Chairman to sign the proposal for services.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** \$1,195.00

**Budget line item(s) to be used:** 51994.5150

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**

N/A

**LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**

N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** 02/19/2019

**Individual(s) responsible for follow up:** Wanda Gautney/Purchasing Director

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**

Letter to Architects

**Additional instructions/notes:** N/A