



# Baldwin County Commission

## Legislation Text

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**File #:** 21-0334, **Version:** 1

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**Meeting Type:** BCC Regular Meeting  
**Meeting Date:** 1/19/2021  
**Item Status:** New  
**From:** Brian Peacock, CIS Director  
**Submitted by:** Susan Kilby-Aaron, Business Manager

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### **ITEM TITLE**

Harbor Communications Service Agreement - Robertsdale Location

### **STAFF RECOMMENDATION**

Approve and authorize the Chairman to execute a Service Agreement between the Baldwin County Commission and Harbor Communications for symmetric fiber services.

The Service Agreement shall commence on the first day following the date on which the Company notifies the Customer that the requested service or facility is available for use and shall be effective for a 36-month initial term with a monthly recurring discounted rate of \$300.00 per month.

Upon expiration of the Initial Term, the Agreement shall automatically renew on the same terms and conditions and at the 12-month pricing for successive one year terms (each one year term, a "Renewal Term") unless either party notifies the other of its intention to terminate the Agreement at the end of the Initial Term or Renewal Term or unless a subsequent Agreement is entered in to.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** N/A

**Background:** An Agreement with Harbor Communications will provide fiber services, including, but not limited to, local services, data services, long distance, and international toll calls, toll free calls, calling card calls, video programming, and/or any additional features or services ordered by Baldwin County Commission.

The location of fiber (Fiber ES 100 MB) is at Emergency Management Agency (EMA), 23100 McAuliffe Drive, Robertsdale, AL 36567.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** \$10,800.00

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**Budget line item(s) to be used:** 51965.5150

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

**LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:**

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** County Administration Staff to email Agreement to provider for signature, obtain Chairman's signature when returned and email fully executed agreement to CIS department and provider. Susan Kilby to notify Administration when contract goes into effect.

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**

Email fully executed agreement to:

Susan Kilby, CIS Business Manager: [skilby@baldwincountyal.gov](mailto:skilby@baldwincountyal.gov)

[<mailto:skilby@baldwincountyal.gov>](mailto:skilby@baldwincountyal.gov)

Kathryn Castell, Market Sales Manager: [kcastell@harborcom.com](mailto:kcastell@harborcom.com)

[<mailto:kcastell@harborcom.com>](mailto:kcastell@harborcom.com)

**Additional instructions/notes:** N/A