



# Baldwin County Commission

## Legislation Text

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File #: 19-0426, Version: 1

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**Meeting Type:** BCC Work Session

**Meeting Date:** 1/8/2019

**Item Status:** New

**From:** Wanda Gautney, Purchasing Director/Junius Long, Facilities Coordinator

**Submitted by:** Wanda Gautney, Purchasing Director

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### ITEM TITLE

Quotes for Painting and Replacing the Carpet in the Upstairs District Attorney Offices Located in the Baldwin County Courthouse

### STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the quote and authorize the Purchasing Director to issue a purchase order to **Spanish Fort Painting and Construction, LLC**, in the amount of **\$11,728.00** for painting the interior offices in the upstairs District Attorney area located in the Bay Minette Courthouse.
- 2) Approve the quote and authorize the Purchasing Director to issue a purchase order to **Delta Flooring, Inc.**, in the amount of **\$12,939.00** for the purchase and installation of new carpet for upstairs District Attorney area located in the Bay Minette Courthouse.

Funding source will be Building Maintenance budget (51995.5231)

### BACKGROUND INFORMATION

**Previous Commission action/date:** N/A

**Background:** The Baldwin County District Attorney, Bob Wilters, has requested that the Commission paint and the replace the carpet in his upstairs office located in the Bay Minette Courthouse. The walls have not been painted since the early 2000's and the carpet is very worn. A quote was received from Spanish Fort Painting and Construction, LLC in the amount of \$11,728.00 and a quote from Delta Flooring, Inc., in the amount of \$12,939.00 for the purchase and installation of the new carpet. The funding source will be from the Building Maintenance budget 51995.5231.

### FINANCIAL IMPACT

**Total cost of recommendation:** Total project cost \$24,667.00

Budget line item(s) to be used: 51995.5231

If this is not a budgeted expenditure, does the recommendation create a need for funding? N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: 01/15/2019

Individual(s) responsible for follow up: Wanda Gautney/Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed): Issue  
Purchase Orders

Additional instructions/notes: N/A