



Baldwin County Commission

Legislation Text

File #: 19-1525, **Version:** 1

Meeting Type: BCC Regular Meeting

Meeting Date: 7/2/2019

Item Status: New

From: Donna Bryars, Interim Clerk/Treasurer

Heather Gwynn, Sales, Use, and License Tax Coordinator

Deidra Hanak, Personnel Director

Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Sales, Use, and License Tax Department - Employment of One (1) Revenue Clerk I Position

STAFF RECOMMENDATION

Approve the employment of Tracey King to fill the open Revenue Clerk I position (PID #5446) at a grade G-EL (\$12.967 per hour / \$26,971.36 annually) to be effective no sooner than July 8, 2019.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The Revenue Clerk I position was approved to be created during the April 2, 2019, Regular Commission Meeting. The Sales Tax Coordinator respectfully requests that the above recommendation is approved.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: 51750.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A