



Baldwin County Commission

Legislation Text

File #: 20-1473, Version: 1

Meeting Type: BCC Regular Meeting

Meeting Date: 9/1/2020

Item Status: New

From: Ron Cink, Budget Director

Heather Gwynn, Sales, Use, and License Tax Coordinator

Deidra Hanak, Personnel Director

Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Sales, Use, and License Tax Department - Position Changes

STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the employment of Beverly Moon to fill the Audit Compliance Officer Trainee position (PID #5530) at a grade EC-06 (\$37,063.00 annually) to be effective no sooner than September 8, 2020; and
- 2) Create an Audit Compliance Officer Trainee position (PID #TBD) (EC-06 range: \$37,063 - \$58,709 annually) ; and
- 3) Approve the employment of Blake Blair to fill the Audit Compliance Officer Trainee position (PID #TBD) at a grade EC-06 (\$37,063.00 annually) to be effective no sooner than September 8, 2020; and
- 4) Abolish the Audit Compliance Officer position (PID #1013) (EC-07 range: \$44,476 - \$70,450 annually) to be effective no sooner than October 1, 2020.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The Audit Compliance Officer Trainee position was vacated in March 2020 due to the termination previous employee and the Audit Compliance Officer position will be vacated in October 2020, due to the retirement of the current employee. The Sales, Use, and License Tax Coordinator, with the concurrence of the Budget Director, respectfully requests that the above recommendations are approved.

FINANCIAL IMPACT

Total cost of recommendation: \$74,126.00 - budgeted

Budget line item(s) to be used: 51750.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A