



# Baldwin County Commission

## Legislation Text

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File #: 21-0333, Version: 1

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**Meeting Type:** BCC Regular Meeting  
**Meeting Date:** 1/5/2021  
**Item Status:** New  
**From:** Brian Peacock, CIS Director  
**Submitted by:** Susan Kilby-Aaron, Business Manager

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### **ITEM TITLE**

Contract for Professional Services between the Baldwin County Commission and David Pimperl - Support IBM I Servers (AS400)

### **STAFF RECOMMENDATION**

Authorize the Chairman to execute a Contract for Professional Services between the Baldwin County Commission and David Pimperl for consulting services to assist with the system administration and support of the County's IBM I Servers (AS400), at a cost of \$85.00 per hour, not to exceed 15 hours per month. The contract shall be effective for twelve (12) months commencing immediately upon the same date as its full execution, with an option to issue two (2) twelve (12) month contract extensions, or extend the first contract until such a time that a new contract can be bid and awarded.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** 10/03/2017

**Background:** In an effort to provide system administration, technical support and technical consulting services on the redundant AS400 system as well as the backup application the need for professional services exists. These services will be an extension of the Communications and Information Systems (CIS) department to support Probate, Revenue, Building Department and Sales Tax along with all departments that utilize the AS400 on daily basis. A quote for consulting services was received from Mr. David Pimperl in the amount of \$85.00 per hour. Mr. Pimperl's services will be used to support requests that fall outside of the daily tasks handled by staff and will be approved by the CIS Director. All requests will still be sent to CIS staff and professional services will be used as needed but not to exceed 15 hours per month. The Contract will be effective for twelve (12) months with the option to renew for two (2) additional twelve (12) month extensions, at the same price and terms as the original Contact, if agreeable with the vendor. The Commission budgeted \$15,300.00 during Fiscal Year 2017 budget for the consulting services, but the funds were not used during that fiscal year. The Commission budgeted \$15,300.00 for Fiscal Year 2021 and the new contract for consulting services provided will replace expired contact.

## **FINANCIAL IMPACT**

**Total cost of recommendation:** \$15,300.00

**Budget line item(s) to be used:** 51965.5150

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

## **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** Standard contract approved by previous County Attorney.

**Additional comments:** N/A

## **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** No

**If the proof of publication affidavit is not attached, list the reason:** N/A

## **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** No

**Individual(s) responsible for follow up:** Administration to prepare contract document for provider and execute Chairman's signature onsite.

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
Susan Kilby, CIS Business Manager: [skilby@baldwincountyal.gov](mailto:skilby@baldwincountyal.gov)  
<<mailto:skilby@baldwincountyal.gov>>

Mail to Provider:  
Mr. David Pimperl  
48702 Ralph Johnson Rd. S  
Bay Minette, Alabama 36507

**Additional instructions/notes:** N/A