



Baldwin County Commission

Legislation Text

File #: 19-0736, **Version:** 1

Meeting Type: BCC Regular Meeting
Meeting Date: 2/19/2019
Item Status: New
From: Gina Jones, County Humane Officer
Submitted by: Myriah Dishong, Office Manager

ITEM TITLE

Professional Services Agreement between Dr. Babette Dixon and Baldwin County Commission for Rabies Clinics

STAFF RECOMMENDATION

Take the following actions:

- 1) Approve and authorize the Chairman to execute a Professional Services Agreement for Rabies Clinic services with Dr. Babette Dixon. The agreement commences on February 19, 2019, and continues for a period of one (1) year expiring on February 19, 2020, with an automatic renewal for one additional one (1) year term expiring February 19, 2021; and
- 2) Authorize the Chairman to execute any additional Professional Services Agreements for Rabies Clinics with local Baldwin County veterinarians (with the same terms) in the future and have those Agreements entered into the record at the next available Commission meeting.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The Baldwin County Animal Shelter hosts public Rabies Clinics throughout the year. Dr. Babette Dixon is the current veterinarian being used for the Rabies Clinics. Dr. Babette Dixon will perform these services outside the scope of the Colony Veterinarian Clinic professional service agreement, where she currently practices. This agreement is needed because the animal shelter will occasionally pay invoices from Dr. Babette Dixon for rabies vaccinations, which were done if a citizen pays for a rabies vaccination via credit card or an existing shelter animal requires a rabies vaccination.

FINANCIAL IMPACT

Total cost of recommendation: TBD

Budget line item(s) to be used: 55410.5150.001

If this is not a budgeted expenditure, does the recommendation create a need for funding? N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

Yes

Reviewed/approved by: County attorney has been emailed a copy of the contract.

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: BCAS Staff

Action required (list contact persons/addresses if documents are to be mailed or emailed): BCAS staff will ensure that the veterinarian receives a copy of the executed contract and will also manage the Rabies Clinic services.

Additional instructions/notes: N/A