



Baldwin County Commission

Legislation Text

File #: 21-0384, Version: 1

Meeting Type: BCC Regular Meeting

Meeting Date: 1/19/2021

Item Status: New

From: Teddy Faust, Revenue Commissioner

Deidra Hanak, Personnel Director

Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Revenue Commission (Personal Property) - Personnel Changes

STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the employment of Clarissa Stewart to fill the open Personal Property Support Technician I position (PID #5412) at a grade 305 (\$13.910 per hour / \$28,932.80 annually) to be effective no sooner than January 25, 2021; and
- 2) Approve the employment of William Steward to fill the open Personal Property Support Technician I position (PID #5593) at a grade 305 (\$13.910 per hour / \$28,932.80 annually) to be effective no sooner than January 25, 2021; and
- 3) Approve the voluntary demotion of Abby Brown from the Office Manager (PID #5352) grade 306 (\$14.75 per hour / \$30,680.00 annually) in the Animal Shelter Department (109/55410) to fill the open Personal Property Appraiser Trainee position (PID #5592) at a grade 305 (\$14.013 per hour / \$29,147.04 annually) in the Revenue/Re-Appraisal Department (120/51810) to be effective no sooner than February 1, 2021.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: These positions were newly created in December 2020 and by the promotion of the previous employee. The Revenue Commissioner respectfully requests that the above recommendations are approved.

FINANCIAL IMPACT

Total cost of recommendation: \$87,012.64 - budgeted

Budget line item(s) to be used: 51810.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A