



Baldwin County Commission

Legislation Text

File #: 21-1254, Version: 1

Meeting Type: BCC Regular Meeting
Meeting Date: 9/7/2021
Item Status: New
From: Deidra Hanak, Personnel Director
Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Personnel Department - Baldwin County Commission Policy #11.1 - Temporary Labor Policy

STAFF RECOMMENDATION

Amend Baldwin County Commission Policy #11.1 - Temporary Labor Policy and incorporate said policy in the Baldwin County Commission Policies and Procedures Book.

BACKGROUND INFORMATION

Previous Commission action/date: May 19, 2015

Background: Staff has reviewed Policy #11.1 - Temporary Labor Policy, and as a result, updated verbiage to update and better define the use for temporary labor. Temporary Labor may be utilized when current staffing levels are not sufficient to complete a particular project within a required time frame, during an extended leave period of a County employee(s) or during a declared emergency that causes a need for shelter workers, bus drivers, or disaster workers. The time frame for temporary workers has been modified from three (3) months to twelve (12) months, unless the temporary worker is assigned to a specific project with a pre-determined termination date.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed):

Administration: Upload the revised policy to the Baldwin County Policies and Procedures Library on SharePoint and notify all employees of such action.

Additional instructions/notes: N/A