



# Baldwin County Commission

## Legislation Text

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File #: 19-0247, Version: 1

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**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 11/20/2018

**Item Status:** New

**From:** Ron Cink, County Administrator

Wanda Gautney, Purchasing Director

Andrea Roberson, Personnel Director

**Submitted by:** Deidra Hanak, Assistant Personnel Director

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### ITEM TITLE

Custodial Department (Bay Minette) - Employment of One (1) Part-Time Custodian Position

### STAFF RECOMMENDATION

Approve the employment of Carolyn Cox to fill the open part-time Custodian position (PID #PT48) at a grade E-EL (\$10.781 per hour) to be effective no sooner than November 26, 2018.

### BACKGROUND INFORMATION

**Previous Commission action/date:** N/A

**Background:** The part-time Custodian position was newly created during the FY18/19 Budget Cycle. The Purchasing Director, with the concurrence of the County Administrator, respectfully requests the above recommendation is approved.

### FINANCIAL IMPACT

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** 51996.5113

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**

N/A

### LEGAL IMPACT

**Is legal review necessary for this staff recommendation and related documents?**

N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Personnel - Implement Changes

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A