



Baldwin County Commission

Legislation Text

File #: 19-1529, Version: 1

Meeting Type: BCC Regular Meeting

Meeting Date: 7/2/2019

Item Status: New

From: Honorable Harry D'Olive, Probate Judge
Deidra Hanak, Personnel Director

Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Probate Office - Employment of Four (4) License Revenue Officer I Positions

STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the employment of Linda Kenser to fill the open License Revenue Officer I (PID #3017) grade G-EL (\$12.967 per hour / \$26,971.36 annually); and
- 2) Approve the employment of Tamatha Graves to fill the open License Revenue Officer I (PID #2092) grade G-EL (\$12.967 per hour / \$26,971.36 annually); and
- 3) Approve the employment of Kelly Mooney to fill the open License Revenue Officer I (PID #757) grade G-EL (\$12.967 per hour / \$26,971.36 annually); and
- 4) Approve the employment of Zantaria Westerfield to fill the open License Revenue Officer I (PID #2097) grade G-EL (\$12.967 per hour / \$26,971.36 annually).

These actions will be effective no sooner than July 8, 2019.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The License Revenue Officer I positions were vacated in May/June 2019, due to the resignation/retirement of the previous employees. The Probate Judge respectfully requests that the above recommendations are approved.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: 51300.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding?

N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed):

N/A

Additional instructions/notes: N/A