



Baldwin County Commission

Legislation Text

File #: 20-0113, Version: 1

Meeting Type: BCC Regular Meeting

Meeting Date: 11/5/2019

Item Status: New

From: Ron Cink, Budget Director

Heather Gwynn, Sales, Use, and License Tax Coordinator

Deidra Hanak, Personnel Director

Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Sales, Use, and License Tax Department - Position Change

STAFF RECOMMENDATION

Take the following actions:

- 1) Abolish the Audit Compliance Officer position (PID #5290) grade EC-07 (EC-07 range: \$44,476 - \$70,450 annually); and
- 2) Create a Revenue Compliance Officer position (PID #TBD) grade I (grade I range: \$32,508.32 - \$53,239.68 annually); and
- 3) Approve the updated organizational chart for the Sales, Use, and License Tax Department.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The Audit Compliance Officer position will be vacated in November 2019, due to the promotion of the current employee. The Budget Director respectfully requests that the above recommendations are approved.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: 51750.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding?

N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed):

N/A

Additional instructions/notes: N/A