



Baldwin County Commission

Legislation Text

File #: 21-0154, Version: 1

Meeting Type: BCC Regular Meeting
Meeting Date: 11/17/2020
Item Status: New
From: Ron Cink, Budget Director
Wanda Gautney, Purchasing Director
Deidra Hanak, Personnel Director
Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Custodial Department - Employment of Two (2) Custodian Positions

STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the employment of Pamela Crenshaw to fill the Custodian (PID #631) at a grade 303 (\$13.62 per hour / \$28,329.60 annually); and
- 2) Approve the employment of Sarah Hicks to fill the Custodian (PID #815) at a grade 303 (\$13.62 per hour / \$28,329.60 annually).

These actions will be effective no sooner than November 23, 2020.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The Custodian positions were vacated in September/October 2020 due to the resignation/retirement of the previous employees. The Purchasing Director respectfully requests that the above recommendations are approved.

FINANCIAL IMPACT

Total cost of recommendation: \$56,659.20 - budgeted

Budget line item(s) to be used: 51996.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding?

N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed):

N/A

Additional instructions/notes: N/A