



Baldwin County Commission

Legislation Text

File #: 24-0913, Version: 1

Meeting Type: BCC Regular Meeting
Meeting Date: 7/16/2024
Item Status: New
From: Anu Gary, Administrative Services Manager
Submitted by: Victoria Key, Administrative Support Specialist

ITEM TITLE

Voting Administration - Use of Facility and Provision of Professional Cleaning Services

STAFF RECOMMENDATION

Related to Baldwin County Voting Locations Boykin Center (Precinct No. 5) and Homestead Village of Fairhope (Precinct No. 49), take the following actions:

- 1) Approve an Agreement between the Baldwin County Commission and Bay Minette Housing Authority for professional cleaning services after elections commencing July 22, 2024, and expiring July 21, 2027; and
- 2) Approve an Agreement between the Baldwin County Commission and Homestead Village of Fairhope, LTD for professional cleaning services after elections commencing August 3, 2024, and expiring August 2, 2027; and
- 3) Authorize County personnel to accomplish external grounds-cleaning for Baldwin County Voting Precincts 5 and 49 after elections; and
- 4) Authorize the expenditure of \$235.00 per location for professional cleaning services.

BACKGROUND INFORMATION

Background: The current agreements with Bay Minette Housing Authority and Homestead Village for professional cleaning services after elections are expiring on July 21, 2024, and August 2, 2024.

Previous Commission action/date:

June 1, 2021 - Last Agreement approved for Bay Minette Housing Authority (Voting Precinct 5).

August 3, 2021 - Last Agreement approved for Homestead Village of Fairhope (Voting Precinct 49).

FINANCIAL IMPACT

Total cost of recommendation: Not to exceed \$235.00 per location.

Budget line item(s) to be used: 10051910.515000

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: Standard agreement as previously reviewed by County Attorney.

Additional comments: N/A

ADVERTISING REQUIREMENTS

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Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Commission Administration Staff.

Action required (list contact persons/addresses if documents are to be mailed or emailed):
Send correspondence to:

Bay Minette Housing Authority
ATTN: Esther White, Executive Director
400 South Street
Bay Minette, Alabama 36507

Homestead Village of Fairhope
ATTN: Katie Diegan, Executive Director
924 Plantation Boulevard
Fairhope, Alabama 36532

cc:
Roger Rendleman
Tammy Chance
Madison Steele
Beth Hodges

Aislinn Stone
Christie Bezoari
Junius Long
Derrick Crocker

Additional instructions/notes: Admin - add to tickler; upload fully executed agreements when received.