



# Baldwin County Commission

## Legislation Details (With Text)

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**File #:** 18-0277      **Version:** 1

**Type:** Other Staff Recommendations      **Status:** Passed

**File created:** 5/31/2018      **In control:** Baldwin County Commission Regular

**On agenda:** 6/5/2018      **Final action:** 6/5/2018

**Title:** Communications and Information Systems (CIS) Department - Position Reclassification

**Indexes:**

**Attachments:** 1. Updated Position Description for Geographic Information Systems (GIS) Manager - 111511, 2. Geographic information systems manager

Date	Ver.	Action By	Action	Result
6/5/2018	1	Baldwin County Commission Regular	Approved	Pass

**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 6/5/2018

**Item Status:** New

**From:** Brian Peacock, CIS Director

Andrea Roberson, Personnel Director

**Submitted by:** Deidra Hanak, Assistant Personnel Director

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### ITEM TITLE

Communications and Information Systems (CIS) Department - Position Reclassification

### STAFF RECOMMENDATION

Take the following actions:

1) Approve the reclassification of the Geographic Information Systems (GIS) Manager position (PID #2090) from a salary grade EC-08 (\$53,372 - \$84,542) to a salary grade EC-09 (\$64,045 - \$101,449); and

2) Approve a 2.5% merit increase; and

3) Approve the attached updated position description for Geographic Information Systems (GIS) Manager.

### BACKGROUND INFORMATION

**Previous Commission action/date:** N/A

**Background:** During the May 15, 2018 Regular Meeting, the Commission approved the creation of a Geospatial Operations Manager position at a salary grade EC-09 in the Highway Department. Due to the Geospatial Operations Manager position description being closely mirrored after the GIS Manager position, the CIS Director respectfully requests the above actions are approved.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** 51965.5113

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?** N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up** Click or tap to enter a date.

**Individual(s) responsible for follow up:** N/A

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** Personnel - Implement Changes