



# Baldwin County Commission

## Legislation Details (With Text)

**File #:** 18-0765 **Version:** 1  
**Type:** Work Session **Status:** Agenda Ready  
**File created:** 8/8/2018 **In control:** Baldwin County Commission Work Session  
**On agenda:** 8/14/2018 **Final action:**  
**Title:** Baldwin County Commission Wilderness Fund 107 Employee Accounts Receivable  
**Indexes:**  
**Attachments:**

Date	Ver.	Action By	Action	Result
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**Meeting Type:** BCC Work Session  
**Meeting Date:** 8/14/2018  
**Item Status:** New  
**From:** Kimberly Creech, Clerk/Treasurer  
Andrea Roberson, Personnel Director  
**Submitted by:** Kimberly Creech, Clerk/Treasurer

### ITEM TITLE

Baldwin County Commission Wilderness Fund 107 Employee Accounts Receivable

### STAFF RECOMMENDATION

Approve the write off for the uncollectible balance from the Wilderness Fund 107 Employee A/R accounts, totaling (\$139.18).

### BACKGROUND INFORMATION

**Previous Commission action/date:** N/A

**Background:** The Employee A/R accounts are amounts due to employee for insurance benefits that were not collected or paid at the time of termination. The balances that are still in the accounts are from former employees, and are considered uncollectible. The Wilderness program ended in September 2016. Amounts need to be written off to close out fund. Personnel and Finance staff have been working these accounts.

### FINANCIAL IMPACT

**Total cost of recommendation:** (\$139.18)

**Budget line item(s) to be used:** 52670.5499 Other Misc. Expenses

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Finance and Accountant Department and Personnel Department

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A