



Baldwin County Commission

Legislation Details (With Text)

File #: 18-0881 **Version:** 1
Type: Consent **Status:** Passed
File created: 8/28/2018 **In control:** Baldwin County Commission Regular
On agenda: 9/4/2018 **Final action:** 9/4/2018
Title: Renovations of the Court Reporter's Office for Courtroom #1 Area in the Baldwin County Courthouse
Indexes:
Attachments: 1. Quote G. M. Stuart, Inc.

Date	Ver.	Action By	Action	Result
9/4/2018	1	Baldwin County Commission Regular	Approved	

Meeting Type: BCC Regular Meeting
Meeting Date: 9/4/2018
Item Status: New
From: Wanda Gautney, Purchasing Director
Submitted by: Wanda Gautney, Purchasing Director

ITEM TITLE

Renovations of the Court Reporter's Office for Courtroom #1 Area in the Baldwin County Courthouse

STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the quote from **G. M. Stuart, Inc.**, in the amount of **\$14,000.00** for the renovations of the Court Reporters Office for Courtroom #1 Area in the Baldwin County Courthouse; and
- 2) Authorize the Purchasing Director to issue a Purchase Order for the work. Funding source will be Building Maintenance (51995.5231)

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The Presiding Judge, Scott Taylor has requested that a wall be removed to enlarge an area in his office suites on the first floor of the Bay Minette Courthouse to give his court reporter a larger area to work. The scope of work consists of moving a wall between two small rooms to create a large office for his Court Reporter. A quote was received from G. M. Stuart, Inc., in the amount of \$14,000.00 for the renovations. Recommend the Commission approve the quote from G. M. Stuart, Inc., and authorize the Purchasing Director to issue a purchase order for the work.

FINANCIAL IMPACT

Total cost of recommendation: \$14,000.00

Budget line item(s) to be used: 51995.5231

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: 09/04/2018

Individual(s) responsible for follow up: 51995.5231

Action required (list contact persons/addresses if documents are to be mailed or emailed):
Issue Purchase Order

Additional instructions/notes: N/A