



# Baldwin County Commission

## Legislation Details (With Text)

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**File #:** 18-1060      **Version:** 1

**Type:** Consent      **Status:** Passed

**File created:** 9/26/2018      **In control:** Baldwin County Commission Regular

**On agenda:** 10/2/2018      **Final action:** 10/2/2018

**Title:** Termination of Memorandum of Understanding/Equipment Transfer from the Department of Public Health for Eight (8) Bus Conversion Kits

**Indexes:**

**Attachments:** 1. Alabama Department of Public Health - Bus Conversion Kits 20090901, 2. Cancellation of Memorandum of Understanding Bus Conversion Kits

Date	Ver.	Action By	Action	Result
10/2/2018	1	Baldwin County Commission Regular	Approved	

**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 10/2/2018

**Item Status:** New

**From:** Jessie Peacock, Interim/Acting EMA Director

**Submitted by:** Jennifer Forsman, EMA Planning and Grants Coordinator

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### **ITEM TITLE**

Termination of Memorandum of Understanding/Equipment Transfer from the Department of Public Health for Eight (8) Bus Conversion Kits

### **STAFF RECOMMENDATION**

Take the following actions:

1. Authorize the termination of the Memorandum of Understanding and Equipment Transfer Agreement between the Alabama Public Health Care Authority and Baldwin County Emergency Management Agency, for eight (8) bus conversion kits at the Baldwin County Emergency Management Agency to assist with the management of mass casualty events resulting in evacuations of non-ambulatory patients, which was approved by the Baldwin County Commission on September 1, 2009; and
2. Authorize the Chairman to execute a notice of termination letter to the Alabama Department of Public Health Center for Emergency Preparedness requesting disposal instructions for the eight (8) Bus Conversion Kits.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** September 1, 2009

**Background:** On September 1, 2009, the Commission authorized the Chairman to sign the

Memorandum of Understanding/Equipment Transfer Agreement from the Department of Public Health for the EMA to accept eight (8) bus conversion kits at no cost for the purpose of assisting emergency management agencies in the management of mass casualty events resulting in evacuation of non-ambulatory patients. EMA has never used this equipment. In accordance with Section 5 of the Memorandum of Understanding, the bus conversion kits will be returned to the Authority or otherwise disposed of by mutual agreement of the parties.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
Yes

**Reviewed/approved by:** David Conner

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Administration

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
Administration: Have Chairman sign document.  
Send via Certified mail to:

Alabama Department of Public Health  
Center for Emergency Preparedness

201 Monroe Street, Suite 1300  
Montgomery, Alabama 35130-3017

Send copy to EMA via courier.

**Additional instructions/notes:** N/A