



# Baldwin County Commission

## Legislation Details (With Text)

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**File #:** 19-0186      **Version:** 1

**Type:** Consent      **Status:** Passed

**File created:** 10/31/2018      **In control:** Baldwin County Commission Regular

**On agenda:** 11/6/2018      **Final action:** 11/6/2018

**Title:** Considerations Related to Employment Contract - Legislative Assistant - Baldwin County Legislative Delegation Office - Fairhope Satellite Courthouse

**Indexes:**

**Attachments:** 1. Creespondence - Krista Bonner Legislative Contract, 2. Krista Bonner Contract - 2018 LEGISLATURE, 3. EXHIBIT "A"

Date	Ver.	Action By	Action	Result
11/6/2018	1	Baldwin County Commission Regular	Approved	

**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 11/6/2018

**Item Status:** New

**From:** Ronald J. Cink, County Administrator

Guy Busby, Legislative Delegation Constituent Services Director

**Submitted by:** Gloria Bitto, Administrative Support Specialist

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### ITEM TITLE

Considerations Related to Employment Contract - Legislative Assistant - Baldwin County Legislative Delegation Office - Fairhope Satellite Courthouse

### STAFF RECOMMENDATION

As requested by the Baldwin County Legislative Delegation, take the following actions:

- 1) Authorize and approve the Employment Contract between the Baldwin County Commission, the Baldwin County Legislative Delegation and Krista Bonner, applicable to the position of Legislative Assistant, subject to the terms set forth in the Employment Contract; and
- 2) Further, authorize the Chairman to execute the Employment Contract, which will commence on November 21, 2018, and expire on November 20, 2021.

### BACKGROUND INFORMATION

**Previous Commission action/date:** November 21, 2017

**Background:** Last Employment Agreement for Krista Bonner was approved by the Commission on November 21, 2017, for a twelve (12) month period. The current contract expires November 20, 2018. On September 7, 2018, the Legislative Delegation requested that the employment contract be renewed for a three (3) year period.

Applicable Baldwin County local laws authorize, among other things, the Baldwin County Legislative Delegation to select personnel who serve at the pleasure of said Delegation; further, that the personnel may be considered county employees for the purpose of being eligible for benefits; further, that the personnel may contract for employment with either the Baldwin County Commission or the Baldwin County Legislative Delegation; further, that the personnel are only paid the compensation and benefits from the Baldwin County Legislative Delegation Office Special Fund.

The Legislative Delegation's request requires the execution of an Employment Contract between the contract employee, the Legislative Delegation and the Commission. The purpose of the tri-party employment contract is simple as the Baldwin County Legislative Delegation sets the compensation and certain benefits and evaluates the assistants, the Baldwin County Commission administers a personnel system whereby the assistants are considered county employees (without merit classified protections), and the Baldwin County Commission maintains the Baldwin County Legislative Delegation Office Special Fund and whereby the assistants are compensated and benefits costs are derived.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** \$30,000 annual salary

**Budget line item(s) to be used:** Fund 104 Compensation

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
Yes

**Reviewed/approved by:** N/A

**Additional comments:** Applicable Code Section: 45-2-190 and 45-2-220.05 of the Code of Alabama, 1975, and without limitation.

Note: Not a Baldwin County Commission Employee. Only a Baldwin County Legislative Delegation Employee.

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Administration - Letter and Contract to:  
Krista Bonner  
12600 Main Street Lot 6  
Elberta, Alabama 36530

Copy to Baldwin County Legislative Delegation, Guy Busby, Ron Cink, Kim Creech, Andrea Roberson.

Administration: Upload fully executed Employment Contract to BCAP.

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A