



# Baldwin County Commission

## Legislation Details (With Text)

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**File #:** 19-0229      **Version:** 1

**Type:** Consent      **Status:** Passed

**File created:** 11/14/2018      **In control:** Baldwin County Commission Regular

**On agenda:** 11/20/2018      **Final action:** 11/20/2018

**Title:** Architectural Services for the Baldwin County Courthouse Courtroom No. 7 Remodel Located in Bay Minette for the Baldwin County Commission

**Indexes:**

**Attachments:** 1. Architect Fee Proposal

Date	Ver.	Action By	Action	Result
11/20/2018	1	Baldwin County Commission Regular	Approved	

**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 11/20/2018

**Item Status:** New

**From:** Wanda Gautney, Purchasing Director

**Submitted by:** Wanda Gautney, Purchasing Director

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### ITEM TITLE

Architectural Services for the Baldwin County Courthouse Courtroom No. 7 Remodel Located in Bay Minette for the Baldwin County Commission

### STAFF RECOMMENDATION

Approve the fee proposal received for architectural services from Adams Stewart Architects, LLC, for the remodel of Courtroom No. 7 in the Baldwin County Courthouse located in Bay Minette, Alabama in the amount of 9% of the cost estimate plus normal reimbursable expenses, and authorize the Chairman to execute the fee proposal.

### BACKGROUND INFORMATION

**Previous Commission action/date:** N/A

**Background:** The Commission approved during the Fiscal Year 2018/2019 budget to remodel Courthouse No. 7 in the Baldwin County Courthouse located in Bay Minette, Alabama. Staff received a fee proposal from Adams Stewart Architects, LLC, in the amount of 9% of the cost estimate of \$150,000.00 which would be approximately \$13,500.00 plus normal reimbursable expenses. Reimbursable expenses will be invoiced at cost plus ten (10) percent. This shall include, but shall not be limited to, any and all travel expenses, printing/shipping cost, and permit fees.

### FINANCIAL IMPACT

**Total cost of recommendation:** Estimated \$13,500.00

**Budget line item(s) to be used:** 51988.5524

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** 11/20/2018

**Individual(s) responsible for follow up:** Wanda Gautney, Purchasing Director

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
Letter to Architect

**Additional instructions/notes:** N/A