



Baldwin County Commission

Legislation Details (With Text)

File #: 19-0245 **Version:** 1

Type: Consent **Status:** Passed

File created: 11/14/2018 **In control:** Baldwin County Commission Regular

On agenda: 11/20/2018 **Final action:** 11/20/2018

Title: Emergency Management Agency - Employment of One (1) Planning and Grants Coordinator Position

Indexes:

Attachments: 1. Updated Position Description for Planning and Grants Coordinator.pdf

Date	Ver.	Action By	Action	Result
11/20/2018	1	Baldwin County Commission Regular	Approved	

Meeting Type: BCC Regular Meeting

Meeting Date: 11/20/2018

Item Status: New

From: Jessie Peacock, EMA Director

Andrea Roberson, Personnel Director

Submitted by: Deidra Hanak, Assistant Personnel Director

ITEM TITLE

Emergency Management Agency - Employment of One (1) Planning and Grants Coordinator Position

STAFF RECOMMENDATION

Take the following actions:

1) Approve the employment of Danon Smith to fill the open Planning and Grants Coordinator position (PID #4048) at a grade EC-07 (\$45,000 annually) to be effective no sooner than November 26, 2018; and

2) Approve the updated position description for Planning and Grants Coordinator.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The Planning and Grants Coordinator position was vacated in October 2018, due to the transfer of the previous employee. The EMA Director respectfully requests the above recommendation is approved.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: 52300.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A