



Baldwin County Commission

Legislation Details (With Text)

File #: 19-1150 **Version:** 1

Type: Consent **Status:** Passed

File created: 4/25/2019 **In control:** Baldwin County Commission Regular

On agenda: 5/7/2019 **Final action:** 5/7/2019

Title: Revenue Commission - Personnel Changes

Indexes:

Attachments: 1. Updated Organizational Chart for Revenue Commission - Mapping and Re-Appraisal Sections

Date	Ver.	Action By	Action	Result
5/7/2019	1	Baldwin County Commission Regular	Approved	

Meeting Type: BCC Work Session

Meeting Date: 4/23/2019

Item Status: New

From: Teddy Faust, Revenue Commissioner

Deidra Hanak, Personnel Director

Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Revenue Commission - Personnel Changes

STAFF RECOMMENDATION

Take the following actions:

- 1) Create two (2) Real Property Appraiser I positions (PID #TBD)(grade J range: \$35,726.08 - \$58,489.60 annually); and
- 2) Create one (1) Mapping Support Specialist position (PID #TBD) (grade H range: \$29,631.68 - \$48,642.88 annually); and
- 3) Approve the promotion of Lynzie Clark from the Real Property Appraiser Trainee position (PID #5334) grade I-02 (\$16.421 per hour / \$34,155.68 annually) to fill the open Real Property Appraiser I position (PID #TBD) at a grade J-01 (\$17.602 per hour / \$36,612.16 annually); and
- 4) Approve the promotion of Christopher Bell from the Real Property Appraiser Trainee position (PID #5335) grade I-02 (\$16.421 per hour / \$34,155.68 annually) to fill the open Real Property Appraiser I position (PID #TBD) at a grade J-01 (\$17.602 per hour / \$36,612.16 annually); and
- 5) Approve the promotion of Danielle Caprara from the Mapping Support Technician I position (PID #5338) grade G-09 (\$16.195 per hour / \$33,685.60 annually) to fill the open Mapping Support

Specialist position (PID #TBD) at a grade H-08 (\$17.354 per hour / \$36,096.32 annually); and

6) Approve the promotion of Tracy Denson from the Mapping Support Technician I position (PID #5339) grade G-04 (\$14.314 per hour / \$29,773.12 annually) to fill the open Mapping Support Specialist position (PID #5142) at a grade H-03 (\$15.343 per hour / \$31,913.44 annually); and

7) Approve the updated organizational chart for the Revenue Commission, Mapping and Appraisal section.

These actions shall be effective no sooner than May 13, 2019.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The Real Property Appraiser Trainee employees have met all of the qualifications to become a Real Property Appraiser I and the Mapping Support Technician I employees have met all of the qualifications to become a Mapping Support Specialist. The Revenue Commissioner respectfully requests that the above recommendations are approved.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: 51810.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding?

N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A