Baldwin County Commission

Legislation Details (With Text)

File #:	19-1290 **Version:** 1		
Type:	Other Staff Recommendations	**Status:**	Passed
File created:	5/15/2019	**In control:**	Baldwin County Commission Regular
On agenda:	5/21/2019	**Final action:**	5/21/2019
Title:	Request for Assistance by Bay Minette Middle School National Technology Student Association (TSA) - Leadership Conference and Competition		
Indexes:			
Attachments:	1. 20190506 - Bay Minette Middle School Support Request, 2. BMMS TSA Washington D.C. Trip Cost Sheet		

Date	Ver.	Action By	Action	Result
5/21/2019	1	Baldwin County Commission Regular	Approved	Pass

Meeting Type: BCC Regular Meeting
Meeting Date: 5/21/2019
Item Status: New
From: Wayne Dyess, County Administrator
Submitted by: Anu Gary, Administration/Records Manager

ITEM TITLE

Request for Assistance by Bay Minette Middle School National Technology Student Association (TSA) - Leadership Conference and Competition

STAFF RECOMMENDATION

Authorize an appropriation not to exceed $5,200.00 to the Baldwin County Board of Education to be used to support the Bay Minette Middle School Technology Student Association (BMMS TSA) with travel expenses related to the BMMS TSA participating in the National TSA Leadership Conference and Competition in Washington DC, June 28-July 2, 2019.

This appropriation is contingent upon the BMMS TSA submitting a written report to the Baldwin County Commission on June 15, 2019, showing the amount of total funds raised by the BMMS TSA by June 15, 2019, for the above stated purpose.

Once the written report is received and reviewed, authorize an interim check to be issued to the Baldwin County Board of Education for the appropriation amount.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: A request was received on May 5, 2019, from Dr. Zach Wigstrom, Principal, and Ms. Dana Markulj, TSA Advisor, of Bay Minette Middle School, for financial support for the Bay Minette

Middle School Technology Student Association (BMMS TSA) to attend the National TSA Leadership Conference and Competition in Washington, D.C., June 28-July 2, 2019 (see attached request letter).

The cost for each student for registration, lodging, and project expenditures will be approximately $800.00 per student. The TSA's goal is to raise enough money to send 10 members and 10 chaperones to Washington D.C. (see attached cost detail).

The BMMS TSA students attended the May 14, 2019, work session to discuss the request and at that time, the Commission expressed interest in assisting the BMMS TSA.

The BMMS TSA will be holding several fundraisers to cover the trip expenses between now and June 15, 2019. The last fundraiser event by the BMMS TSA will take place on June 15, 2019. Ms. Makulj will submit a report to the County Commission after the final fundraiser event on June 15th showing the total amount of funds the TSA has been able to raise. At that time, the Clerk/Treasurer will issue a check to the Baldwin County Board of Education to assist the BMMS TSA with the remaining funds needed, not to exceed $5,200.00. (Note: The TSA's deadline to make reservations for the trip is June 24, 2019.)

After the final amount of the County Commission's funding appropriation has been determined and a check has been issued, staff will bring an agenda item forward making the final funding amount a part of the record at a following Commission meeting.

FINANCIAL IMPACT

Total cost of recommendation: Not to exceed $5,200.00.

Budget line item(s) to be used: 51105.5290 - General Contingency Fund.

If this is not a budgeted expenditure, does the recommendation create a need for funding? Yes

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: Deadline for BMMS TSA to receive the funds is June 24, 2019.

Individual(s) responsible for follow up: Administration, inform Baldwin County Board of Education and BMMS TSA of the Commission's decision. Finance and Accounting, issue check to the Baldwin County Board of Education.

Dana Markulj, BMMS TSA Advisor dmarkulj@bcbe.org <mailto:dmarkulj@bcbe.org>
Zach Wigstrom, BMMS Principal zwigstrom@bcbe.org <https://www.bcbe.org/site/Default.aspx?PageID=13460>
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Cc: Finance and Accounting and Budget Departments

Donna Bryars, Interim Clerk/Treasurer
Eva Cutsinger, Senior Accountant
Sharon Grant, Accounts Payable Supervisor
Ron Cink, Budget Director
Christie Davis, Senior Budget Accountant

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A