Baldwin County Commission

Legislation Details (With Text)

File #:	19-1486	**Version:** 1		
Type:	Consent		**Status:**	Passed
File created:	6/12/2019		**In control:**	Baldwin County Commission Regular
On agenda:	6/18/2019		**Final action:**	6/18/2019
Title:	Building Inspection Department - Employment of One (1) Office Assistant III Position			
Indexes:				
Attachments:				

Date	Ver.	Action By	Action	Result
6/18/2019	1	Baldwin County Commission Regular	Approved	

Meeting Type: BCC Regular Meeting
Meeting Date: 6/18/2019
Item Status: New
From: Mike Howell, Building Official
Deidra Hanak, Personnel Director
Submitted by: Deidra Hanak, Personnel Director

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ITEM TITLE

Building Inspection Department - Employment of One (1) Office Assistant III Position

STAFF RECOMMENDATION

Approve the employment of Fabia Waters to fill the open Office Assistant III position (PID #5447) at a grade E-09 ($13.465 per hour / $28,007.20 annually), with said salary due to experience, to be effective no sooner than June 24, 2019.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The Office Assistant III position was newly created in April 2019. The Building Official respectfully requests that the above recommendation is approved.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: 52710.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A