Baldwin County Commission

Legislation Details (With Text)

File #:	19-1489	**Version:** 1		
Type:	Consent		**Status:**	Passed
File created:	6/12/2019		**In control:**	Baldwin County Commission Regular
On agenda:	6/18/2019		**Final action:**	6/18/2019
Title:	Council on Aging - Employment of One (1) Office Assistant IV Position			
Indexes:				
Attachments:				

Date	Ver.	Action By	Action	Result
6/18/2019	1	Baldwin County Commission Regular	Approved	

Meeting Type: BCC Regular Meeting
Meeting Date: 6/18/2019
Item Status: New
From: Wayne Dyess, County Administrator
Kelly Childress, Council on Aging Coordinator
Deidra Hanak, Personnel Director
Submitted by: Deidra Hanak, Personnel Director

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ITEM TITLE
Council on Aging - Employment of One (1) Office Assistant IV Position

STAFF RECOMMENDATION
Approve the employment of Melinda Boggs to fill the open Office Assistant IV position (PID #5121) at a grade F-EL ($11.810 per hour / $24,564.80 annually) to be effective no sooner than June 24, 2019.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The Office Assistant IV position was vacated in May 2019, due to the termination of the previous employee. The Council on Aging Director respectfully requests that the above recommendation is approved.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: 56200.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A