Baldwin County Commission

Legislation Details (With Text)

File #:	19-1736 **Version:** 1		
Type:	Consent	**Status:**	Passed
File created:	7/23/2019	**In control:**	Baldwin County Commission Regular
On agenda:	8/6/2019	**Final action:**	8/6/2019
Title:	Final Design and Architectural Services for the Interior Build-out of the Second Floor of the Baldwin County Satellite Courthouse Located in Fairhope, Alabama		
Indexes:			
Attachments:	1. Design Plan Fairhope Second Floor Floor Plan 7-12-19-A1.0, 2. Contract Adams Stewart Architects		

Date	Ver.	Action By	Action	Result
8/6/2019	1	Baldwin County Commission Regular	Approved	

Meeting Type: BCC Regular Meeting
Meeting Date: 8/6/2019
Item Status: New
From: Wanda Gautney, Purchasing Director/Architect, Todd Stewart, Adams Stewart Architects
Submitted by: Wanda Gautney, Purchasing Director

ITEM TITLE

Final Design and Architectural Services for the Interior Build-out of the Second Floor of the Baldwin County Satellite Courthouse Located in Fairhope, Alabama

STAFF RECOMMENDATION

Take the following actions:

1) Approve the attached American Institute of Architects (AIA) Contract for the Architectural Services with Adams Stewart Architects, LLC, for the interior build-out of the second floor of the Baldwin County Satellite Courthouse located in Fairhope, Alabama in the amount of 7.2% of the project cost and authorize the Chairman to execute the Contract; and

2) Approve the final design of the Interior Build-out of the Second Floor of the Baldwin County Satellite Courthouse located in Fairhope, Alabama and authorize the Architect, Todd Stewart, and the Purchasing Director to bid the project once the pre-qualification of contractors process is completed and approved by the Commission.

BACKGROUND INFORMATION

Previous Commission action/date:
01/15/2019 meeting: Authorized the Purchasing Director to solicit a quote for Architectural services for the design of the completion of the second floor of the Fairhope Satellite Courthouse and bring the Architect proposal back to the Commission for approval.

02/19/2019 meeting: Approved the quote from Adams Stewart Architects, LLC, in the amount of $1,195.00 to prepare a schematic design and construction estimate for the completion of the second floor of the Fairhope Satellite Courthouse for Commission approval and authorized the Chairman to sign the attached proposal for services.

03/19/2019 meeting: Approved the final design for the completion of a portion of the second floor of the Fairhope Satellite Courthouse and authorized the Purchasing Director and Architect to solicit quotes for this Public Works project.

04/16/2019 meeting: 1) Rejected the three (3) quotes received for the interior build-out of a portion of the second floor of the Fairhope Satellite Courthouse project; and 2) Authorized the Purchasing Director and Architect to place a competitive bid for the project.

06/04/2019 meeting: Authorized the Purchasing Director to advertise the Pre-qualification of Contractors for the Interior Build-out of the Second Floor of the Baldwin County Satellite Courthouse located in Fairhope, Alabama.

07/16/2019 meeting: 1) Rejected all five (5) applications received due to incomplete proposals on the Interior Build-out of the Second Floor of the Baldwin County Satellite Courthouse located in Fairhope, Alabama project; and 2) Authorized the Purchasing Director to re-advertise the Pre-qualification of Contractors for the Interior Build-out of the Second Floor of the Baldwin County Satellite Courthouse located in Fairhope, Alabama.

Background: The Architect, Todd Stewart, is submitting for Commission approval the final design and his AIA contract for the architectural services at 7.2% of the project cost for the interior build-out of the second floor of the Fairhope Satellite Courthouse. The estimated construction cost plus/minimum is $1,200,000.00 with the full service architectural/engineering fees to be 7.2% or $86,400.00. The Architect is also submitting for approval to the Commission the final design of the project.

Staff's recommendation is for the Commission to approve the AIA Contract for Architectural Services contingent upon legal review and approve the final design and authorize the Architect and Purchasing Director to bid the project once the pre-qualification of contractor's process is completed and approved by the Commission.

FINANCIAL IMPACT

Total cost of recommendation: Fees 7.2% of project cost estimated $86,400.00

Budget line item(s) to be used: 51994.5500.001

If this is not a budgeted expenditure, does the recommendation create a need for funding? N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
AIA Contract

Reviewed/approved by: David Conner

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: 08/06/2019

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed): Letter to Architect

Additional instructions/notes: N/A