Baldwin County Commission

Legislation Details (With Text)

File #:	19-2238 **Version:** 1		
Type:	Consent	**Status:**	Passed
File created:	10/9/2019	**In control:**	Baldwin County Commission Regular
On agenda:	10/15/2019	**Final action:**	10/15/2019
Title:	Alabama Department of Revenue Reciprocal Agreement - Removal and Addition of Individuals		
Indexes:			
Attachments:	1. Attachment to Agreement Between Alabama Department of Revenue and Baldwin County Alabama FINAL, 2. Department of Revenue Reciprocal Agreement		

Date	Ver.	Action By	Action	Result
10/15/2019	1	Baldwin County Commission Regular	Approved	

Meeting Type: BCC Regular Meeting
Meeting Date: 10/15/2019
Item Status: New
From: Ronald J. Cink, Budget Director
Submitted by: Loren B. Lucas, Audit Compliance Officer

ITEM TITLE
Alabama Department of Revenue Reciprocal Agreement - Removal and Addition of Individuals

STAFF RECOMMENDATION
Related to the Alabama Department of Revenue Reciprocal Agreement, take the following actions:

1) Approve the attached updated list of commissioners, county officers, and employees who are authorized to discuss tax information relating to the Reciprocal Agreement between the Alabama Department of Revenue and Baldwin County; and

2) Forward the attached State of Alabama Department of Revenue Nonemployee Confidentiality and Disclosure Statements for Wayne A. Dyess, County Administrator, Adria Cian Harrison, Clerk/Treasurer, Donna G. Bryars, Senior Accountant, Tracy King, Revenue Clerk I, Terrie Watson, Revenue Clerk II, Susan McCaw, Senior Revenue Clerk, Ashlie Emerson, Senior Revenue Clerk, Samulyn Parker, Revenue Clerk II, and Crystal Rice, Revenue Compliance Officer.

The list below will remove and add the following individuals:

Remove:

Kim Creech, Clerk/Treasurer
Jennifer M. Forsman, Audit Compliance Officer

Add:

Wayne A. Dyess, County Administrator
Adria Cian Harrison, Clerk/Treasurer
Donna G. Bryars, Senior Accountant
Tracy King, Revenue Clerk I
Terrie Watson, Revenue Clerk II
Susan McCaw, Senior Revenue Clerk
Ashlie Emerson, Senior Revenue Clerk
Samulyn Parker, Revenue Clerk II
Crystal Rice, Revenue Compliance Officer

BACKGROUND INFORMATION

Previous Commission action/date: February 5, 2019

Background: The original Reciprocal Agreement between the Alabama Department of Revenue and Baldwin County, Alabama was approved on September 19, 1995, which authorized both governmental agencies to exchange certain tax information. The list of employees was last updated during the February 5, 2019 Commission Meeting.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Administration

Action required (list contact persons/addresses if documents are to be mailed or emailed):

Regular Meeting: Administrative staff to have Chairman sign correspondence to the Alabama Department of Revenue authorizing the update of the authorized employees to disclose tax information, and enclose the “Nonemployee Confidentiality and Disclosure Statements” for Wayne A. Dyess, County Administrator, Adria Cian Harrison, Clerk/Treasurer, Donna G. Bryars, Senior Accountant, Tracy King, Revenue Clerk I, Terrie Watson, Revenue Clerk II, Susan McCaw, Senior Revenue Clerk, Ashlie Emerson, Senior Revenue Clerk, Samulyn Parker, Revenue Clerk II, and Crystal Rice, Revenue Compliance Officer to the following address:

Mr. Mike Mason, Disclosure Officer
Alabama Department of Revenue
50 North Ripley Street, Room 4112
Montgomery, Alabama 36132

Cc: Ronald J. Cink, Heather A. Gwynn

Additional instructions/notes: N/A