Baldwin County Commission

Legislation Details (With Text)

File #:	20-0057 **Version:** 1		
Type:	Consent	**Status:**	Passed
File created:	10/18/2019	**In control:**	Baldwin County Commission Regular
On agenda:	11/5/2019	**Final action:**	11/5/2019
Title:	Amended Renewal of Granicus Proposal - Subscriptions for Agenda Management Software		
Indexes:			
Attachments:	1. Granicus Renewal Contract - Oct. 31, 2019-Oct. 30, 2022 - 20191105 Amendment, 2. Exhibit A - Master Subscription Agreement		

Date	Ver.	Action By	Action	Result
11/5/2019	1	Baldwin County Commission Regular	Approved	

Meeting Type: BCC Regular Meeting
Meeting Date: 11/5/2019
Item Status: New
From: Wayne Dyess, County Administrator; Brian Peacock, CIS Director
Submitted by: Anu Gary, Administrative Services Manager; Tim Doerr, CIS Systems Engineer

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ITEM TITLE
Amended Renewal of Granicus Proposal - Subscriptions for Agenda Management Software

STAFF RECOMMENDATION
Accept the Amended Granicus Proposal for the renewal of the annual Granicus fees and subscriptions for the County's agenda management software, effective October 31, 2019 for a period of three (3) years, ending October 30, 2022.

The amendment approves quarterly billing instead of annual billing up front for the entire annual amount. The quarterly invoices for the first year will be paid in the amount of $10,500.00. There are no other changes to the contract terms, which were approved initially by the Commission on October 15, 2019.

BACKGROUND INFORMATION

Previous Commission action/date: October 15, 2019

Background:

PREVIOUS COMMISSION ACTION:

October 15, 2019:

Accept the Granicus Proposal and approve the renewal of the annual Granicus fees and subscriptions for the County's agenda management software, effective October 31, 2019 for a period of three (3) years, ending October 30, 2022. The annual fees and subscriptions for the first year will be in the total amount of $42,000.00, with a 2.5% uplift in cost in year two, and 5.0% uplift in year three.

REASON FOR AMENDMENT TO AGREEMENT :

Staff requested Granicus for quarterly billing. In order for this to be accomplished, the proposal document must be revised to reflect the payment method. No other changes have been made to the amended document. All other terms approved during the October 15, 2019, BCC meeting remain the same.

FINANCIAL IMPACT

Total cost of recommendation: $42,000.00 in Fiscal Year 2019-2020, to be billed in quarterly installments.

Budget line item(s) to be used: 51125.5150.01

If this is not a budgeted expenditure, does the recommendation create a need for funding? N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
No. Documents were reviewed and approved by previous County Attorney.

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: Time-sensitive, email signed amended documents to Granicus continued service.

Individual(s) responsible for follow up: Administration - Email Lindsey Watts at Lindsey Watts

Lindsey.Watts@granicus.com <mailto:Lindsey.Watts@granicus.com>

Action required (list contact persons/addresses if documents are to be mailed or emailed): N/A

Additional instructions/notes: N/A