



Baldwin County Commission

Legislation Details (With Text)

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Type: Other Staff Recommendations **Status:** Passed

File created: 11/13/2019 **In control:** Baldwin County Commission Regular

On agenda: 11/19/2019 **Final action:** 11/19/2019

Title: Revenue Commission (Re-Appraisal) - Personnel Changes

Indexes:

Attachments: 1. Position Description for Real Property Appraiser III, 2. Updated Organizational Chart for Revenue Commission

Date	Ver.	Action By	Action	Result
11/19/2019	1	Baldwin County Commission Regular	Approved	Pass

Meeting Type: BCC Regular Meeting
Meeting Date: 11/19/2019
Item Status: New
From: Teddy Faust, Revenue Commissioner
Deidra Hanak, Personnel Director
Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Revenue Commission (Re-Appraisal) - Personnel Changes

STAFF RECOMMENDATION

Take the following actions:

- 1) Create one (1) Real Property Support Technician I position (PID #TBD) (grade G range: \$26,971.36 - \$44,231.20 annually); and
- 2) Re-title the Real Property Analyst I position (PID #996) to Real Property Appraiser III, with no change in pay grade; and
- 3) Approve the promotion of Candice Dominy from the Real Property Appraisal Supervisor (PID #5302) grade EC-08 (\$74,176.33 annually) to fill the open Assistant Administrator of Re-Appraisal position (PID #5516) at a grade EC-09 (\$82,500.00 annually), to be effective no sooner than November 25, 2019; and
- 4) Approve the position description for Real Property Appraiser III; and
- 5) Approve the updated organizational chart for the Revenue Commission.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The Assistant Administrator of Re-Appraisal position was newly created during the Fiscal Year 2019/2020 Budget Cycle. The Revenue Commissioner respectfully requests that the above recommendations are approved.

FINANCIAL IMPACT

Total cost of recommendation: \$26,971.36

Budget line item(s) to be used: 51810.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A