



Baldwin County Commission

Legislation Details (With Text)

File #: 20-0233 **Version:** 1
Type: Other Staff Recommendations **Status:** Passed
File created: 11/13/2019 **In control:** Baldwin County Commission Regular
On agenda: 11/19/2019 **Final action:** 11/19/2019
Title: Highway Department - Position Changes

Indexes:

Attachments: 1. Updated Organizational Chart for Highway - Traffic Operations Department, 2. Updated Organizational Chart for Parks Department, 3. Updated Position Description for Mechanic II - Traffic Operations, 4. Updated Position Description for Mechanic I (Parks Section)

Date	Ver.	Action By	Action	Result
11/19/2019	1	Baldwin County Commission Regular	Approved	Pass

Meeting Type: BCC Regular Meeting

Meeting Date: 11/19/2019

Item Status: New

From: Joey Nunnally, County Engineer

Wayne Dyess, County Administrator

Deidra Hanak, Personnel Director

Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Highway Department - Position Changes

STAFF RECOMMENDATION

Take the following actions:

- 1) Transfer the Mechanic II position (PID #5445) from the Parks Department (00144/57200P) to the Highway - Traffic Operations Department (00111/53135); and
- 2) Create a Mechanic I position (PID #TBD) (grade H range: \$29,631.68 - \$48,642.88 annually), in the Parks Department (57200P).
- 3) Approve the updated position description for Mechanic I; and
- 4) Approve the updated position description for Mechanic II; and
- 5) Approve the updated organizational chart for the Traffic Operations Department and Parks Department.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: Currently, the Mechanic II position serves the Traffic Operations Department and the Parks Department. After the move of the Parks Department from the Highway Organization to the Administration organization, it was determined that the Parks Department needs a Mechanic for small equipment, while the Traffic Operations Department needs a Mechanic for heavy equipment. The County Engineer, in consultation with the County Administrator, respectfully requests that the above changes are approved.

FINANCIAL IMPACT

Total cost of recommendation: \$29,631.68

Budget line item(s) to be used: 57200P.5113, 53135.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A